



2016 HSPVA Music Department's 45th Annual Spaghetti Supper

Parent Information Packet

Event Chairpersons: Angela Foster & Kay Boyd
Volunteer Coordinator: Kari O'Connor
Ticket and Finance Chairperson: Carey Jordan
HSPVA Friends Support: Alene Haehl

1. What is Spaghetti Supper?

The Spaghetti Supper is THE ONLY fundraising event for the Music Dept. This year is the 45th anniversary of the event. Each year about 1400 people attend the event. The program includes a spaghetti dinner and concerts in 4 venues by the HSPVA music students.

2. When and where is it?

October 20th, 2016, 5:00 p.m. to 9:00 p.m. on campus (4001 Stanford St.).

3. Why is it important to the Music Department?

It is essential to the Music Dept. because it is the only fundraiser, which helps bridge the gap between the funds provided by HISD and the actual costs of the Music Dept.



4. As a parent, what do I need to do?

Your responsibility as a Music Department parent is to **VOLUNTEER** for the event. Also, share the ticket link and QR code by text or email with all of your family and friends so they contribute, even if they cannot attend the event in-person.

5. How do I volunteer?

All volunteer information is on the attached sheet. We need your help to fill nearly 200 volunteer spots at the event.

6. If I cannot, or my friends or family cannot, attend the event, how can we help?

Please consider making a "Donation in Lieu of Attending," which can be made by any person in **any** amount on the ticket purchase link.

7. How do I buy tickets? Do I need one if I volunteer?

BIG TIP: Buy your tickets now! THIS EVENT SELLS OUT!

**All volunteers and students participating in the event must buy at least a \$15 ticket to be able to eat the spaghetti dinner at the event.*

On-Line Ticket Link

<http://hspvaspaghettisupper.eventbrite.com>

QR Code



*The fair market value of each ticket is \$15.
Contributions over \$15 may be considered tax deductible.

Contact info@hspvafriends.org for more info.

Individual Ticket Price*	Benefits Associated with the Ticket at That Price
\$15 General Admission	<ul style="list-style-type: none"> Spaghetti dinner and entrance to the event. (Note a small convenience charge will apply to the ticket price.)
\$45 Anniversary Ticket	<ul style="list-style-type: none"> These tickets honor the 45th anniversary of this event. Benefits include a spaghetti dinner and entrance to the event plus recognition in the Music Dept. annual program for events. (Note a small convenience charge will apply to the ticket price.)
\$150 "Presto Pass"	<ul style="list-style-type: none"> VIP Ticket which gives you special seating with wait staff in the VIP café for dinner and special reserved seating for the all of the concerts, plus recognition in the Music Dept. annual program for events.
\$1000 "Presto Pass with Parking"	<ul style="list-style-type: none"> This Presto Pass (with the above VIP benefits) comes with a reserved parking place in the teacher lot for the event!

8. Can I or my company sponsor the event at a higher level of giving?

Yes, we welcome corporate supporters or families wishing to make a lasting impact on the HSPVA Music Dept. Per HSPVA Friends, donations are tax-deductible to the fullest extent allowed by law.

Donors Needed	Benefits Associated with That Donor Level
Gold Underwriter \$4500	<ul style="list-style-type: none"> Donors will receive a Presto pass, a reserved parking place at the event, an opportunity to book a student ensemble for a private event, and premier recognition opportunities.
Platinum Underwriter \$10,000	<ul style="list-style-type: none"> Donors will receive a Presto pass, a reserved parking place at the event, an opportunity to book a student ensemble for a private event, dinner with members of the HSPVA music faculty, and premier recognition opportunities.



WE NEED YOU



We need you! Spaghetti Supper cannot be a success without YOUR help!
To sign-up as a volunteer, simply use the Sign-Up Genius link or the QR Code below.

Go to Sign-Up Genius at
<http://tinyurl.com/ss45volunteer>

QR Code



Spaghetti Supper Committees

Ticketing/Check-In – Duties are to check-in guests and control entry. REQUIREMENTS: *ALL volunteers must have a smart phone with a working camera and must attend a training class with HSPVA Friends staff. Dates of the training are TBD.*

Volunteer Services – Duties are to check-in event volunteers and place walk-up volunteers in open positions or serve as floaters to other committees.

Set-Up – Duties include setting up the dining and food service areas, placing stanchions in hallways, and designating reserved seating in performance venues.

Supplies/In-Kind Donations/Transportation – Volunteers will pick up donated supplies in the Houston area deliver to HSPVA and assist set-up committee. REQUIREMENTS: *Access to a Pick-up!*

Food – Duties include food preparation in the kitchen, food service, and drinks.

Desserts/Bake Sale – Duties include setting up the bake sale, and selling the desserts.

Traffic/Hall Control – Duties include helping guests move efficiently in the building, providing guidance and directions, keeping the food line moving, and serving as venue ushers.

VIP Café – Duties include helping set up and serve guests in the VIP Café for VIP ticketholders.

Clean Up/Event Breakdown- Volunteers will clear tables, take down tables, move chairs, remove trash, take down signs, pack and store supplies and other needed tasks.

THANK YOU FOR VOLUNTEERING AND HELPING MAKE THIS EVENT A SUCCESS!

Questions about committees or Sign-Up Genius?
Contact Kari O'Connor 713 248 6313